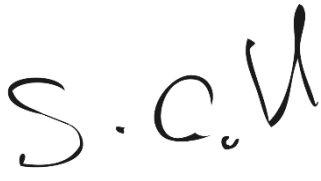


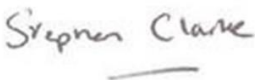
## DECISIONS DELEGATED TO OFFICERS

<b>Decision title:</b>	Award of a contract to Ark Consulting to support a 'Lessons Learnt' review of QL implementation
<b>Decision date:</b>	04.05.22
<b>Source of delegation:</b>	This decision was delegated to officers under Part 4.4 of the Council's Constitution: all executive functions except those in Part 4.5, 4.6 and 4.7 are delegated to the officers in the senior management structure.
<b>What decision was made?</b>	To commission a 'Lessons Learnt' review and report from Ark Consulting - to be delivered against the specification for this work – relating to the implementation of the QL Housing system.  The expenditure for this commission is £9,900 + VAT and expenses.
<b>Purpose:</b>	The decision to proceed with the commission of services from Ark Consultancy will allow a 'Lessons Learnt' review and report relating to the implementation of the QL Housing system to be delivered.
<b>Reasons:</b>	The 'Lessons Learnt' review will support future service development and inform future projects.
<b>Decision made by:</b>	Stephen Gabriel, Executive Director for Communities and People
<b>Other options considered:</b>	Other suppliers were considered, but Ark Consultancy was considered best value for money.  The option to 'do nothing' was rejected, as this would mean that lessons would not be learned as a result of the significant issues which arose as a result of the implementation of the system.
<b>Documents considered:</b>	None
<b>Key or Not Key:</b>	Not Key
<b>Wards significantly affected:</b>	None
<b>Declared conflict of interest:</b>	None
<b>This form was completed by:</b> <b>Name &amp; title:</b> <b>Date:</b>	Richard Wood Strategy & Service Development Manager 24.04.22

## Approval checklist

<b>Approver</b>	<b>Name and job title</b>	<b>Date</b>
<b>Decision maker</b> The officer with authority to take the decision, either from a Cabinet delegation or in the Constitution.	 Stephen Gabriel Executive Director – Communities and People	4 <sup>th</sup> May 2022

## Consultee checklist

<b>Consultees</b>	<b>Name and job title</b>	<b>Date</b>
<b>Senior officer</b>	 Stephen Clarke	4 <sup>th</sup> May 2022
<b>Cabinet Member</b>	Cllr Diko Walcott, Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless	4 <sup>th</sup> May 2022